

## APPENDIX A

# **GFWC-NC State Arts Festival Guidelines 2016-2018**

The Purpose and Objectives of the General Federation of Women's Clubs of North Carolina, Inc. is to unite member clubs into a statewide charitable organization of volunteers for the promotion of education, community service, fellowship, and leadership development.

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This Guide is provided to assist in preparations for the GFWC-NC's State Arts Festival as well as the district and local festivals. Take time to read it in its entirety. There are several updated items in it and there are both new and deleted categories. If you have questions, please contact the appropriate contest chairman or the Arts Festival Chairman as listed on page 3. Also, review the Arts Festival article in the winter issue of the North Carolina Clubwoman magazine for up-to-date information.

## **GFWC-NC ARTS FESTIVAL LEADERSHIP**

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*Please direct all questions to the appropriate contest chairman first. If you are unable to obtain an answer to your questions, contact the State Arts Festival Chairman for assistance. Questions about the District Arts Festivals should be directed to the District Presidents or District Arts Festival Chairmen.*

## ARTS FESTIVAL RULES AND PROCEDURES

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1. GFWC–NC and its representatives will not be responsible for loss or damage of any kind, no matter how it may be caused. No entries may be shipped. **Entries must be picked up at the close of the Arts Festival.**
2. Each entry must be judged a winner in the local contest, then in a district contest to be eligible to enter the state contest. If there is at least one entry on the local or district level, in any category, a winner must be declared and will represent that club or district on the next level of competition.
3. All contests are limited to non-professionals. **The definition of a professional: one who has had specialized education, training, and experience in a particular field and uses that knowledge to earn money.** Determination of a professional must be made at the local club level. Any earnings must not exceed \$500 annually.
4. Local club chairmen will pre-register all local winners of each category with the proper district contest chairman by the deadline dates set by the chairmen. The deadline dates must be at least two (2) weeks prior to the District Arts Festival, except Literature entries must be sent at least three (3) weeks before the festival.
5. **District Chairmen** will pre-register all district winners of each category with the proper GFWC–NC contest chairman at least two (2) weeks prior to the state festival. Literature must be sent to the State Literature Contest Chairman at least three (3) weeks prior to the state festival.
6. Local clubs sponsoring student entries are responsible for transportation and expenses of student winners to and from the district and state festivals. This includes pre-registering the students, musical accompanists, and others attending with student with GFWC–NC Headquarters for the state festival, making luncheon reservations, and accompanying the student to and from the event. The Parent or Guardian Release Form (found on page 11) **MUST** be completed for each student participating in district and state competitions. The registration FEES for student participants and musical accompanists are waived at the state level competition. Meals and guest registration are the responsibility of sponsoring club.
7. Clubwomen are responsible for seeing that their first place entries are taken to the State Arts Festival and picked up at the close of the festival.
8. All work submitted must not have been previously entered or judged on any level of the GFWC–NC Arts Festival. All entries must have been completed within the prior year, including crafts and visual arts. Performing Arts contestants may not perform the same entry if competing in subsequent competitions.
9. All entries in the Crafts, Visual Arts, Photography, Literature, and Art Fest contests must remain on display until the close of the state festival.
10. Any question concerning contest rules, or the eligibility of an entry should be directed to the proper Arts Festival Contest Chairman.
11. Only clubs in good standing with GFWC–NC are eligible to participate in the State Arts Festival.
12. All students entering contests must attend North Carolina schools or home schools (as recognized by the North Carolina Division of Non-Public Education) and be sponsored by a Federated club in good standing.
13. Should any category receive three (3) or fewer entries from the districts for three (3) consecutive years, the GFWC–NC Executive Committee, acting on a request from the State Arts Festival Chairman, may delete the category.
14. **THE DECISION OF THE JUDGES OF ANY CONTEST IS FINAL.** Most student checks will be written at the State Arts Festival. If this is not the case, student winners should receive their winning checks within 30 days. Student checks must be cashed before the end of the current fiscal year in June.

## STATE ARTS FESTIVAL CONTEST CHAIRMEN DUTIES

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1. You are the contact for district chairmen and any club that may have questions about your particular contest. Please respond to inquiries in a timely manner.
2. Have judges in place at least one month prior to the festival (three being the optimal number of judges). A judge should be qualified, preferably a professional who will judge fairly on excellence of workmanship. Provide State Headquarters - with the contest name, judges' names, mailing addresses, and if they are staying for lunch. Non-clubwomen judges will receive a small \$30 honorarium and lunch (if staying). Box Lunches will only be available for Arts Festival Chairman, Chairmen of Crafts, Visual Arts and Photography, and the Sallie Southall Scholarship judges and students.
3. Two (2) weeks before the State Arts Festival (three (3) weeks for Literature) ensure that all district entries have been pre-registered and literature entries received. Crosscheck with State HQ to see who is not yet registered or possibly registered incorrectly. The State Arts Festival Chairman will ensure that each Contest Chairman is aware how to run each their contest, especially in performing arts areas, and will assist contest chairmen with securing judges as needed.
4. Friday before the State Arts Festival, the Arts Festival Chairman, as well as Crafts, Visual Arts, Photography and Art Fest Chairmen should arrive at the Arts Festival location by 3:30 pm. Other chairmen are encouraged to come to the Arts Festival to review the setup. Registration will be between 4:00 pm and 6:00 pm on Friday to accept early entrants for the festival. Pages will not be available Friday. Check with State Arts Festival Chairman to see how many pages will be available to assist the Contest Chairmen in their respective area. Contest Chairmen are encouraged to recruit additional help from their clubs and districts.
5. Ensure directional signs are in place for your contest. Have all pre-registration materials prepared. When checking in entries ensure all labels accompanying entries are completed correctly.
6. On Saturday arrive no later than 7:30 am. Saturday morning check-in of entries should begin no later than 8:00 am. All entries must be registered by 9:00 am for judging to begin.
7. The State Arts Festival Chairman will provide each Contest Chairmen with an envelope or folder containing their judges' name tags, checks (if needed), meal tickets, festival certificates and ribbons and check requests for winners from the State Arts Festival Chairman. Accompany the judges in their judging process and ensure that they have received a copy of the judging rules. Once the judging is complete, quickly complete the check request list of winners for student and Art Fest contests and take to the State Treasurer and the Financial and Administrative Associate to complete checks. Do not provide the clubwomen winners' names.
8. **Quickly** prepare the certificates for all winners - student and clubwoman. Include the sponsoring club and district for each. Provide the State Arts Festival Chairman with a list of winners. When the judging is complete and certificates placed on entries in Visual Arts, Crafts, Photography, and Art Fest, these areas should be opened for viewing. NOTE: Please double check spelling and the winning names to ensure accuracy on certificates.
9. **ASSEMBLY:**
  - a. **Crafts/Visual Arts/Photography/Art Fest:** Post a list of First Place winners at each contest. During the Awards Assembly, the Contest Chairman for crafts, visual arts, photography and Arts Fest will prepare a short report including many entries received, any highlights they would like to provide. No entries may be released until after the assembly is over. Pages may stay in area during assembly to ready entries for release. (Note: Pages will be introduced during the Awards Assembly and then will be able to return to the Visual Arts, Crafts, Photography, and Art Fest areas to prepare entries for release. After the Visual Arts, Crafts, Photography, and Art Fest Contest Chairmen have given their report at Assembly they may leave to assist with preparation of entries for release.)
  - b. All other Contest Chairmen will announce their winners during Assembly.
10. **GFWC CONTESTS:** It is the responsibility of the State Literature and Photography Chairman to review all procedures for entries qualifying for GFWC competitions. Contact the winners of these programs and arrange to submit the winning entries to GFWC. These are due to GFWC by May 15<sup>th</sup> for the Photography contests and April 1<sup>st</sup> for the Writing contests.

11. Following the State Arts Festival make a report to the State Arts Festival Chairman on the number of entries in each category, your thoughts concerning the competition, and any reimbursement you might need.

### **DISTRICT ARTS FESTIVAL CHAIRMAN DUTIES**

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1. The District Arts Festival Chairman is responsible for the District Arts Festival. Plan all details with the District President, including the Call, place, program, budget, and awards.
2. After consultation with the District President, appoint contest chairmen as needed.
3. Attend the Arts Community Service Program/Arts Festival workshops at state meetings.
4. Hold a workshop at the District Summer or Fall Meeting to inform local clubs of any changes in the Arts Festival. Hand out materials that you have compiled or received.
5. Work with district contest chairmen in planning contests and publicizing rules. Be sure to follow the current GFWC–NC Guidelines.
6. Be certain that local clubs understand their responsibility for student entrants including the completion of the Parent or Guardian Release form.
7. Immediately following the District Festival, see that your contest chairmen send appropriate pre-registration forms to the state contest chairmen by the required deadline (see forms on pages 9-11).
8. Make a detailed attendance and financial report for the District President and Treasurer. Send copies to the State Arts Festival Chairman. Keep one copy in your file.
9. Encourage clubs to support the GFWC–NC Arts Fund.
10. Keep good records to pass on to the next District Arts Festival Chairman.

### **DISTRICT ARTS FESTIVAL CONTEST CHAIRMEN DUTIES**

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1. In cooperation with the District Arts Festival Chairman, publicize and promote the District Arts Festival.
2. Contact your counterpart state contest chairman to be sure that she has your name, address, and E-mail address.
3. Study the current GFWC–NC Arts Festival Guidelines, and familiarize yourself with all of the rules and regulations regarding your contest. Feel free to contact the appropriate state contest chairman if you have questions.
4. Organize your District Arts Festival contests according to current GFWC–NC guidelines.
  - a. Work with the District Arts Festival Chairman to secure judges. A judge should be qualified, preferably a professional who will judge fairly on excellence of workmanship. Judges should be secured one month prior to the District Festival.
  - B. Pre-registration is vital. Give clubs a deadline date by which to get their entry lists in, approximately two (2) weeks prior to the festival date (Literature should be three (3) weeks). This should give you adequate time to plan for the space needed and for confirming judges. Plan an organized procedure for check-in and out of entries. Secure enough help so that a long wait in line can be avoided.
  - c. Have appropriate ribbons and certificates ready to present for awards.
  - d. Pre-register district contest winners with the appropriate state contest chairman. The deadline for pre-registration is two (2) weeks prior to the State Arts Festival date with the exception of Literature. The Literature Contest deadline is three (3) weeks prior to the festival.
  - e. Double-check all district winning entries, making sure that all labeling is correct and informing winners of any adjustments needed before the State Arts Festival.
5. Keep good records to pass on to the next contest chairman.

## **CLUB ARTS FESTIVAL CHAIRMAN DUTIES**

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1. Follows the same guidelines as the District and State Festival chairmen.
2. If a local club does not have a festival, consider supporting a local school (elementary, middle and/or high school). Work with the art teacher to have a contest within the school. This is also a great opportunity for public relations with the club and schools.

**CONTEST PARTICIPATION ENTRY FORM FOR  
STATE ARTS FESTIVAL**

**Debbie Sheehan, GFWC-NC State Arts Festival Chairman**  
7336 Quail Woods Road, Wilmington, NC 28411  
Phone 910-395-2176, Email [dwsheehan@hotmail.com](mailto:dwsheehan@hotmail.com)  
Cell Phone 910-612-0696

**District Contact Person Name:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

**District:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_

Our District will be participating in the following Contests:

<b>Crafts Contest</b>	<input type="checkbox"/> <b>Clubwoman</b>	<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>Visual Arts</b>	<input type="checkbox"/> <b>Clubwoman</b>	<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>Photography</b>	<input type="checkbox"/> <b>Clubwoman</b>	<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>GFWC Photography Contest</b>	<input type="checkbox"/> <b>Clubwoman</b>	<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>Literature Contest</b>	<input type="checkbox"/> <b>Clubwoman</b>	<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>Piano, String, and Instrumental</b>		<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>Vocals Contests</b>		<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>No Entry</b>
<b>Art Fest</b>	<input type="checkbox"/> <b>Adult</b>	<input type="checkbox"/> <b>Youth</b>	<input type="checkbox"/> <b>No Entry</b>

**DEADLINE: Entry Form must be sent to the State Arts Festival Chairman two (2) weeks prior to the State Arts Festival. Please e-mail or mail this form to help confirm and track entries.**





**CLUB/DISTRICT PERFORMING ARTS PRE-REGISTRATION FORM**  
 **STUDENT**

Please Choose Contest:       Music       Vocals

Contest Category: \_\_\_\_\_

Club/District Contest Chairman Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sponsoring Club Name: \_\_\_\_\_ District: \_\_\_\_\_

Title of Presentation(s): \_\_\_\_\_

Contestant's Name: \_\_\_\_\_

If Student, School \_\_\_\_\_ Grade: \_\_\_\_\_

Parent or Guardian of Student: \_\_\_\_\_

Clubwoman Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Brief description of entry:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date submitted: \_\_\_\_\_

**PLEASE COPY FOR EACH ENTRY in these competitions.**

Please send this pre-registration for each entry along with the **Parent or Guardian Release form** (page 11) for all student entries. The **Parent or Guardian Release form MUST be updated when student wins at the District Festival and will attend the State Arts Festival Competition.** Deadline for entry is two (2) weeks prior to the competition. Clubs are responsible for arranging appropriate transportation for their student entrants. Students and accompanists, as needed, must be at the location of their contest by 9:00 am the day of the festival. Clubs are responsible for entering both student contestants and musical accompanist as needed. Additionally, clubs are responsible for registering all attendees and paying for lunch for those who are eating. Registration is waived for students and their musical accompanist and guests (including parents), if any. However, clubs should cover students' expenses.

**PARENT OR GUARDIAN RELEASE FORM**

I/We \_\_\_\_\_  
 (parent) will not hold the General Federation of Women's Clubs of North Carolina, (GFWC-NC) nor the  
 members of the (district) or \_\_\_\_\_  
 (sponsoring club) responsible for any injuries incurred by \_\_\_\_\_  
 (student) while traveling or at the event. I/We further give our permission for our child to attend the  
 \_\_\_\_\_ (event) at \_\_\_\_\_ (loca-  
 tion)  
 on \_\_\_\_\_ (date/year).

**Medical Emergency Information**

(Child) \_\_\_\_\_ Address \_\_\_\_\_  
 is covered by the following insurance company \_\_\_\_\_  
 Insured named \_\_\_\_\_ Relation \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone # \_\_\_\_\_ Employer \_\_\_\_\_  
 Policy # \_\_\_\_\_ Group# \_\_\_\_\_ DOB \_\_\_\_\_  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Notify in case of emergency:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone (home) \_\_\_\_\_ (office/cell) \_\_\_\_\_  
 Medicine currently taking: \_\_\_\_\_  
 Allergies (food/ medication) \_\_\_\_\_  
 Physician's name, address, phone \_\_\_\_\_

**Permission to Participate/Medical Authorization**

\_\_\_\_\_ (my child) has my permission to go on  
 the above event and I acknowledge that the GFWC-NC or members of such are not liable for medical  
 expense, hospital expenses, or such charges incurred for such services as may be rendered for or on be-  
 half of my child as a result of injury or sickness; further acknowledge that the GFWC-NC and members  
 will not be held liable for injury or illnesses. I further authorize permission for medical treatment.

Date

Parent's or Guardian's Signature

Clubwoman Contests Entry Label

<input type="checkbox"/> Crafts <input type="checkbox"/> Visual Arts      Cat #	
<input type="checkbox"/> Photography	
Category Name	
Entry De- scription (Photos should include date, location)	

.....*Fold here*.....

Name:		District
Sponsoring Club		
Contact Name		
Phone		
Email		

Clubwoman Contests Entry Label

<input type="checkbox"/> Crafts <input type="checkbox"/> Visual Arts      Cat #	
<input type="checkbox"/> Photography	
Category Name	
Entry De- scription (Photos should include date, location)	

.....*Fold here*.....

Name:		District
Sponsoring Club		
Contact Name		
Phone		
Email		

Student Contests Entry Label

<input type="checkbox"/> Crafts <input type="checkbox"/> Visual Arts      Cat #	
<input type="checkbox"/> Photography	
Category Name	
Entry De- scription (Photos should include date, location)	

.....*Fold here*.....

Name:		District
Sponsoring Club		
Contact Name		
Phone		
Email		
School		

Student Contests Entry Label

<input type="checkbox"/> Crafts <input type="checkbox"/> Visual Arts      Cat #	
<input type="checkbox"/> Photography	
Category Name	
Entry De- scription (Photos should include date, location)	

.....*Fold here*.....

Name:		District
Sponsoring Club		
Contact Name		
Phone		
Email		
School		

## CRAFTS CONTEST

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### Clubwomen Crafts Contest

#### Directions/Submission requirements:

1. The local club will arrange for a contest or display of crafts made by club members to determine winners.
2. Qualified judges should be secured.
3. All entrants are limited to non-professionals as defined in the GFWC-NC Arts Festival Rules and Procedures. Any earnings from craft work must not exceed \$500 per year.
4. One article per category will be declared the winner and will be entered in district competition. If only one article is entered in a category, it shall be declared the winner and will represent the club at the District Arts Festival.
5. Winners will be pre-registered by the local club with the District Crafts Contest Chairman two (2) weeks prior to the District Arts Festival (Form on Page 9).
6. Entries sent to the District in an incorrect category will not be judged. If there are questions about proper placement of an article, contact the District or State Crafts Contest Chairman.
7. First, second, and third place ribbons and certificates will be awarded to clubwomen winners in each category.
8. Only after judging shall the name of the exhibitor be shown. The display of craft entries will be open for viewing only after judging is completed and certificates and ribbons placed on entries.
9. Contest Entry Labels: Label entries properly. Each article must be labeled with an Entry Label (page 12). It should be folded in half and the contest information showing. Yarn, ribbon or light weight string can be used to attach the card to the item or to a safety pin, pinned to the item so it may be flipped. DO NOT tape or pin the label directly to the item.
10. Needlework items may be framed under glass.
11. All entries must have been completed within the prior year of the festival.

**Overall Judging Requirements/Criteria for Contests Categories:** Judges shall be qualified. They shall judge workmanship and originality (not personal preference). All judges shall receive a list of categories prior to the day of the festival.

Workmanship .....	50 points
Originality .....	25 points
Design and Appearance .....	25 points

#### Clubwoman Crafts Categories - Needlework:

- |   |  |
|---|--|
| 1. Basic Embroidery (on stamped canvas or fabric using basic embroidery stitches) | 13. Quilting - Machine (large – full quilts, pieced or appliqué)   |
| 2. Counted Cross Stitch   | 14. Quilting - Hand (large – full quilts, pieced or appliqué)  |
| 3. Needlepoint  | 15. Hooked work (rugs, wall hangings, etc.)  |
| 4. Crochet (small – doilies, placemats, etc.)                                     | 16. Weaving (loom or hand-constructed)   |
| 5. Crochet (large – bedspreads, afghans, etc.)                                    | 17. Ribbon Embroidery  |
| 6. Crochet (garments – sweaters, etc.)  | 18. Plastic Canvas   |
| 7. Knitting (small – pillows, doilies, etc.)                                      | 19. Original Design: Can be done with any of the foregoing needlework techniques or combinations. Design must be conceived and executed by the entrant. <u>A work sheet must accompany the piece</u> , which describes planning, and execution. Include chart if used. |
| 8. Knitting (large – afghans, etc.)   |  |
| 9. Knitting (accessories, scarves, booties, etc.)                                 |  |
| 10. Knitting (garments only – sweaters, etc.)                                     |  |
| 11. Quilting - Machine (small – baby quilts, pillows, wall hangings, etc.)        |  |
| 12. Quilting - Hand (small – baby quilts, pillows, wall hangings, etc.)           |  |

**Clubwoman Crafts Categories - Crafts:**

20. Basket Craft (reed, pine needle, etc.)
21. Ceramics (made from molds)
22. Pottery (wheel thrown, hand-molded)
23. Jewelry (any single medium or combination)
24. Painting on fabric
25. Painting on wood
26. Painting on metal or other surfaces
27. Nature Craft (dried flowers, etc.)
28. Sequin and Bead Craft (flowers, jewel pictures, Indian beading, ornaments, etc.)
29. Paper Craft (quilling, paper sculpture, papier mache, etc.)
30. Scrapbooking (single page submission)
31. Stamping (unique ways of stamping)
32. Glass Craft (stained glass, etc.)
33. Fabric Craft (appliqué, felt/burlap work, wall hangings, etc. – not stenciling)
34. Upcycling (creative reuse is the process of transforming unwanted products into new materials or products of better quality)
35. Decoupage
- 36. Open Category:** If an entry does not fit in any of the preceding categories, the Crafts Contest Chairman may place it in the Open Category.

## Student Crafts Contest

### Directions/Submission requirements:

1. Clubs should contact students and teachers early in the fall to give them full contest information. Follow up contacts help to encourage participation.
2. Contest is open to students in grades 6-8 and 9–12.
3. Each club may sponsor one entry in each of the listed categories at the district level.
4. Entries will be judged by category.
5. District first place winners will be eligible to enter the state contest. The District Crafts Contest Chairman will pre-register district winners for state competition.
6. Sponsoring clubs are responsible for taking district winning entries to the State Arts Festival and picking them up at the close of the festival.
7. Each entry must never have been exhibited and judged in any prior year of the GFWC–NC Arts Festival.
8. First, second, and third place ribbons and certificates will be given in each category.
9. Label entries properly using the GFWC-NC Entry Label on page 12. Under Description, include whether the article was made from a pattern or is original. Yarn, ribbon, or lightweight string can be used to attach the label to the item or to a safety pin, pinned (so it can be flipped) to the item with the category information facing up. DO NOT tape or pin the card directly to the item.
10. Needlework items may be framed under glass.
11. Only after judging shall the name of the exhibitor is shown. The display of craft entries will be open for viewing only after judging is completed.
12. All entries must have been completed within the prior year of the festival.

**Overall Judging Requirements/Criteria for Contest:** Judges shall be qualified. They shall judge workmanship and originality (not personal preference). All judges shall receive a list of categories prior to the day of the festival.

Workmanship .....	50 points
Originality .....	25 points
Design and Appearance .....	25 points

### State Level Student Awards:

	<u>Grades 6-8</u>	<u>Grades 9-12</u>
First Place, each category	certificate and ribbon	\$50.00
Second Place, each category	certificate and ribbon	certificate and ribbon
Third Place, each category	certificate and ribbon	certificate and ribbon

**Student Crafts Contest Categories - GRADES 6-8:**

- 601C Ceramics: hand built or wheel thrown only
- 602C Metal Craft: Enameling, sculpture, wire craft, etc.
- 603C Wood: Carving, burning, inlay, etc.
- 604C Paper Craft: Paper Mache, paper sculpture, quilling, 3-D elevations, and decoupage.
- 605C Decorative painting: Wood, metal, cloth, etc.
- 606C Nature Craft: Dried flowers, pinecones, painting on rocks, corn shucks, driftwood, shells, etc.
- 607C Fabric Craft: Quilts, stuffed toys, wall hangings, etc.
- 608C Basic and Creative Stitchery: Needlepoint, embroidery, duplicate stitch, counted cross stitch, combination of stitches and textures.
- 609C Crochet/Knitting
- 610C Dye Craft: Batik, hand or block print, stencil, tie-dye, liquid embroidery
- 611C Weaving: Loom or hand constructed
- 612C Mosaics
- 613C Beadwork
- 614C Jewelry: Any single medium or combination
- 615C Glass Craft: includes stained glass and painting on glass

**Student Crafts Contest Categories - GRADES 9-12:**

- 901C Ceramics: hand built or wheel thrown only
- 902C Metal Craft: Enameling, sculpture, wire craft, etc.
- 903C Wood: Carving, burning, inlay, etc.
- 904C Paper Craft: Paper Mache, paper sculpture, quilling, 3-D elevations, and decoupage.
- 905C Decorative painting: Wood, metal, cloth, etc.
- 906C Nature Craft: Dried flowers, pinecones, painting on rocks, corn shucks, driftwood, shells, etc.
- 907C Fabric Craft: Quilts, stuffed toys, wall hangings, etc.
- 908C Basic and Creative Stitchery: Needlepoint, embroidery, duplicate stitch, counted cross stitch, combination of stitches and textures.
- 909C Crochet/Knitting
- 910C Dye Craft: Batik, hand or block print, stencil, tie-dye, liquid embroidery
- 911C Weaving: Loom or hand constructed
- 912C Mosaics
- 913C Beadwork
- 914C Jewelry: Any single medium or combination
- 915C Glass Craft: includes stained glass and painting on glass

**BE SURE TO USE THE CORRECT CRAFTS CONTEST CATEGORY NUMBERS BASED ON  
THE STUDENT GRADE LEVEL**



## VISUAL ARTS CONTEST

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### Clubwoman Visual Arts Contest

#### Directions/Submission Requirements:

1. Any clubwoman may enter any or all categories.
2. All entries must not have been previously entered in the GFWC–NC Arts Festival on any level.
3. Entries must be no larger than 30 X 40 inches, not including mat. Entries on materials other than canvas must be matted. Only Canvas entries may have a simple frame. OTHERWISE NO GLASS OR FRAMES – they will not be accepted.
4. Pastels must be sprayed with a fixative or be under acetate.
5. All entrants are limited to non-professionals as defined in the GFWC–NC Arts Festival Rules and Procedures. Earnings from visual arts must not exceed \$500 per year.
6. All paintings must be original. The subject matter is the choice of the artist.
7. First, second, and third place ribbons and certificates will be awarded to clubwomen winners in each category.
8. **Visual Art entries must be labeled using the GFWCNC Entry Label (page 12). Affix to back or underside of entry using string or tape with category information facing up.**
9. All entries must have been completed within the prior year of the festival.

**Overall Judging Requirements/Criteria for Contests:** Judges shall be qualified. They shall judge workmanship and originality (not personal preference). All judges shall receive a list of categories prior to the day of the festival.

Workmanship .....	50 points
Originality .....	25 points
Design and Appearance .....	25 points

#### Clubwomen Visual Art Categories:

1. Oil
2. Acrylic
3. Charcoal
4. Pastel
5. Pen and Ink
6. Watercolor
7. Pencil
8. Mixed Media
9. Print making (impressions from various kinds of blocks or plates)
10. Sculpture (may be plastic, clay, wire, or stone weighing no more than 50 pounds). The artist must supply any display case required.

## Student Visual Arts Contest

### Directions/Submission Requirements:

1. Clubs should contact students and teachers early in the fall to give them full contest information. Follow up with contacts helps to encourage participation.
2. Graphic is defined as the fine and applied arts of representation, decoration, and writing or printing on flat surfaces together with the techniques and crafts associated with them.
3. Entries will be judged by categories.
4. Any media or theme may be used.
5. Pastels must be sprayed with a fixative or be under acetate.
6. Entries may not have been previously entered in the GFWC–NC Arts Festival and must have been completed in the last 12 months.
7. All entries must be ready for hanging and may not exceed 30 X 40 inches, not including matting.
8. All entries should be matted unless on canvas which may have simple frames. **OTHERWISE NO GLASS OR FRAMES.**
9. Sculpture may be plastic, clay, wire, or stone, and weigh less than 50 pounds.
10. First, second, and third place ribbons and certificates will be given in each category.
11. All entries shall be labeled using the GFWCNC Entry Form (page 12).

**Overall Judging Requirements/Criteria for Contests:** Judges shall be qualified. They shall judge workmanship and originality (not personal preference). All judges shall receive a list of categories prior to the day of the festival.

Workmanship .....	50 points
Originality .....	25 points
Design and Appearance .....	25 points

### State Level Student Awards:

	<u>Grades 6-8</u>	<u>Grades 9-12</u>
First Place, each category	certificate and ribbon	\$50.00
Second Place, each category	certificate and ribbon	certificate and ribbon
Third Place, each category	certificate and ribbon	certificate and ribbon

### Student Visual Art Contest Categories

#### GRADE 6-8

- 601V Acrylic or Oil, Painting  
(applied with brush)
- 602V Pastels, Painting  
(applied with brush)
- 603V Watercolors, Painting  
(applied with brush)
- 604V Sculpture ~ plastic, clay wire or  
stone & must weigh less than  
50 pounds
- 605V Graphics (see rule 2)
- 606V Computer Graphics
- 607V Pen & Ink Drawing
- 608V Graphite Pencil Drawing
- 609V Colored Pencil Drawing
- 610V Charcoal Drawing
- 611V Pastel Drawing
- 612V Mixed Media

#### GRADE 9-12

- 901V Acrylic or Oil, Painting  
(applied with brush)
- 902V Pastels, Painting  
(applied with brush)
- 903V Watercolors, Painting  
(applied with brush)
- 904V Sculpture ~ plastic, clay wire or  
stone & must weigh less than  
50 pounds
- 905V Graphics (see rule 2)
- 906V Computer Graphics
- 907V Pen & Ink Drawing
- 908V Graphite Pencil Drawing
- 909V Colored Pencil Drawing
- 910V Charcoal Drawing
- 911V Pastel Drawing
- 912V Mixed Media

## PHOTOGRAPHY CONTESTS

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### Clubwoman Photography Contests

**Directions/Submission Requirements:** These rules apply to The World in Pictures, GFWC Volunteers in Action, and A Year in Pictures photography contests. Information pertaining specifically to each respective contest is listed under each contest.

1. All photographers must be dues paying members of an active GFWC club.
2. Photographs must be taken during the calendar year (January 1-December 31) prior to the festival.
3. Contestants must be amateur photographers; earning from photography may not exceed \$500 annually.
4. Photographs must be the original work of the member submitting the photo.
5. All entries shall be labeled using the GFWC-NC Entry Form (page 12) and affixed to the back of each photograph and place an arrow indicating TOP.
6. Each submission must be an **8 x 10** inch print. Electronic submissions will not be considered.
7. Photographs must be mounted on a rigid 8 x 10 inch mount board and overall thickness may not exceed 3/8 inch.
8. Do not submit photographs with mats or frames, or hangers on the back.
9. State Winners in the World in Pictures and A Year in Pictures will be eligible for the GFWC national level contests. Photography entries qualifying for GFWC competition will be held by the State Arts Festival Photography Contest Chairman who will contact the photographer about forwarding to GFWC. Photographs submitted to GFWC will not be returned. By submitting your entry to GFWC, you are providing GFWC with a royalty-free perpetual license to use, reproduce, post, display, create derivative works, sell, license, or sub-license the work in any media now known or later invented without limitation, for commercial or non-commercial purposes. A signed GFWC Creative Arts Waiver must accompany each entry. Entries must be received by GFWC on or before May 15<sup>th</sup>, Please see the GFWC 2016-2018 *Club Manual* for details.
10. Photographs may be taken using film or digital cameras.
11. Photographs may be vertical/portrait or horizontal/landscape.
12. Photographs may be in black and white or color.
13. All club entries must go through the district competition first, and there can be only one entry per category.
14. The same image may be submitted to multiple photo contests (i.e. World in Pictures, Volunteers in Action, and GFWC's A Year in Pictures calendar contest), but separate photographs must be entered into each contest.
15. ***Winning photographs submitted to the GFWC contests will not be returned.***

### Clubwoman Photography Contest Categories:

**The World in Pictures Contest:** These photographs and images capture the beauty of the world and people around us in three categories:

1. **Living Things**—adults, animals, children, domestic birds, fish, flowers, insects, reptiles, wildlife
2. **Scenes**—city, landscapes, rural, skies, sunrise, sunset, waterscapes, weather
3. **Still Life**—abstract (any assemblage of objects either in an arranged or natural setting), buildings, monuments

**GFWC Volunteers In Action Contest:** provides members with the opportunity to demonstrate their volunteer activities through photography. These photographs should capture club members in action as they engage in volunteer activities. All Direction/Submission Requirements and Judging Requirements/Criteria above apply.

**A Year in Pictures:** (GFWC Calendar Contest) features photographs depicting the twelve months of the year, providing members the opportunity to showcase their talents while supporting GFWC through the fundraising calendar.

**Directions/Submission Requirements:**

1. ***Entries are to be sent directly to GFWC from clubs.*** Do not submit these entries in the District or State Arts Festival.
2. Only **ONE** entry per club.
3. All other Direction/Submission Requirements above apply.

## Student Photography Contest

### Directions/Submission Requirements:

1. The student photography contest is open to Grades 6-8 and 9–12.
2. Size of entry (without matting) must be at least 8 x 10 inches and no larger than 16 x 20 inches.  
NO FRAMES OR GLASS.
3. Only single pictures may be entered. No pairs or groupings.
4. All entries shall be labeled using the GFWCNC Entry Form (page 12) and affixed to the back of each photograph and place an arrow indicating TOP.
5. Photographs must be taken during the calendar year (January 1 - December 31) of the year prior to the State Arts Festival) and may not have been previously submitted.
6. First, second, and third place ribbons and certificates will be awarded to winners in each category.
7. Photographs may be vertical/portrait or horizontal/landscape.

**Overall Judging Requirements/Criteria:** Judges shall be qualified. They shall judge the overall creativity of subject and quality of the photograph.

### State Level Student Awards:

	<u>Grades 6-8</u>	<u>Grades 9-12</u>
First Place, each category	certificate and ribbon	\$50.00
Second Place, each category	certificate and ribbon	certificate and ribbon
Third Place, each category	certificate and ribbon	certificate and ribbon

***Be sure to use the correct Photography Contest Category Numbers based on the Student Grade Level***

### GRADE 6-8 STUDENT PHOTOGRAPHY CONTEST CATEGORIES

- 601P Black & White
- 602P Color
- 603P Digitally enhanced

### GRADE 9-12 STUDENT PHOTOGRAPHY CONTEST CATEGORIES

- 901P Black & White
- 902P Color
- 903P Digitally enhanced

## LITERATURE CONTEST

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### Clubwoman Literature Contest

**District Literature Chairmen:** District first place winning entries in each category must be sent to the State Literature Contest Chairman **THREE (3) WEEKS** prior to the State Festival. Entries are judged before the Festival. Entries that arrive late will not be judged. The District number should be placed on the outside bottom left corner of the mailing envelope. Enclose a self-addressed, stamped mailing envelope for the return of all entries. Entries will not be returned unless the envelopes with return postage are included.

Only winning entries are displayed at the State Arts Festival. The winning entries, certificates, and checks must be picked up at the State Arts Festival.

#### Directions/Submission Requirements:

1. The clubwoman literature contest is open to all clubwomen.
2. Clubwomen may submit only one entry per category.
3. Manuscripts entered may not have been published prior to the competition and must be the original work of the author.
4. Entries must be typed, double-spaced, with minimum margins of 1 inch, on all four sides, on 8-1/2 x 11 inch paper. Clubwoman entries must include “Labeling Requirements” as indicated below, and must be typed on the top right-hand corner of EACH page
5. Submit three (3) copies of each entry.
6. Entries must be written during the contest year.
7. Authors must not be professional writers. Earnings are not to exceed \$500 per year.
8. State winners in Category 2 - Short Story and the overall best in the Poetry, Category 3d, will be eligible for the GFWC national level contest. Literature entries qualifying for GFWC competition will be held by the State Arts Festival Literature Contest Chairman who will contact the author about forwarding to GFWC. Manuscripts submitted to GFWC will NOT be returned. By submitting your entry to GFWC, you are providing GFWC with a royalty-free perpetual license to use, reproduce, post, display, create derivative works, sell, license, or sub-license the work in any media now known or later invented without limitation, for commercial or non-commercial purposes. A signed Creative Arts Waiver must be included with each submission to GFWC. Entries must be submitted to GFWC by April 1. Please see Contest section of the GFWC 2016-2018 Club Manual for complete information about the GFWC National Writing Contest.
9. First, second and third place ribbons and certificates will be awarded to clubwomen winners in each category.

#### CLUBWOMAN LITERATURE CONTEST LABELING REQUIREMENTS

**Information below must appear in the top right-hand corner of EACH page.**

CLUBWOMAN  
 Author’s Name  
 Mailing Address  
 Phone Number, E-mail Address  
 Sponsoring Club, District, State  
 Category  
 Title of Manuscript

**Clubwoman Literature Contest Categories:**

1. One-act play/skit of 30 to 45 minutes in length.
2. Short story limited to 2,000 words. A SHORT STORY IS DEFINED AS AN INVENTED PROSE NARRATIVE SHORTER THAN A NOVEL USUALLY DEALING WITH A FEW CHARACTERS AND AIMING AT UNITY OF EFFECT AND CONCENTRATING ON A MOOD RATHER THAN A PLOT, LIKE A NOVEL.
3. Poetry – any style with a minimum length of eight lines and maximum of 50 lines. Awards will be given for:
  - a. Best Lyric
  - b. Best Narrative
  - c. Best Sonnet
  - d. Overall Best: the Overall Best will be selected from among the poetry category winners.
4. Essay on any subject, limited to 5000 words. AN ESSAY IS DEFINED AS A COMPOSITION DEALING WITH A SPECIFIC SUBJECT FROM A LIMITED PERSONAL POINT OF VIEW.

## Student Literature Contest

### Directions/Submission Requirements:

1. Only one entry per category may be submitted.
2. Manuscripts entered may not have been published prior to the competition and must be the original work of the author.
3. Entries must be typed, double-spaced, with minimum margins of 1 inch, on all four sides, on 8-1/2 x 11 inch paper. Entries must include “Labeling Requirements” as indicated below, and must be on the top right-hand corner of EACH page. This information may be attached to the upper right hand corner instead of printed on the top of each page.
4. Entries must be written during the year preceding the contest year.
5. Three (3) copies of each entry must be submitted.
6. Authors must not be professional writers. Earnings may not exceed \$500 per year.
7. State winners in the Poetry and Short Story categories in ALL grade levels will be eligible for the GFWC national contest. Entries qualifying for GFWC competition will be held by the State Arts Festival Literature Contest Chairman, who will contact the author about forwarding to GFWC. Manuscripts submitted to GFWC will NOT be returned. By submitting your entry to GFWC, you are providing GFWC with a royalty-free perpetual license to use, reproduce, post, display, create derivative works, sell, license, or sub-license the work in any media now known or later invented without limitation, for commercial or non-commercial purposes. A signed Creative Arts Waiver must be included with each submission to GFWC. Entries must be submitted to GFWC by April 1. Please see Contest section of the GFWC 2016-2018 Club Manual for complete information about the GFWC National Writing Contest.

<b>Literature State Level Student Awards:</b>	<b><u>Grades K-2 and 3-5</u></b>	<b><u>Grades 6-8 and 9-12</u></b>
First Place, each category	certificate and ribbon	\$50.00
Second Place, each category	certificate and ribbon	certificate and ribbon
Third Place, each category	certificate and ribbon	certificate and ribbon

### STUDENT LITERATURE CONTEST LABELING REQUIREMENTS

Information below must appear on the top right-hand corner of each page

STUDENT

Author’s Name:	Grade:
Address:	
Sponsoring Club:	District:
Contact Name:	State:
Phone:	E-mail:
Category:	
Title of Manuscript:	

**!!USE THE CORRECT CATEGORY NUMBERS BASED ON THE STUDENT GRADE LEVEL!! These are aligned with the GFWC Writing Contests.**

Definitions:

- 1) Short Story limited to 2,000 words
- 2) Poetry – lyric poem, narrative poem, or sonnet of at least eight lines and no more than 50 lines

#### **GRADE K-2 (GFWC Category 1):**

101 L Short Storys  
102L Poetry

#### **GRADE 6-8 (GFWC Category 3):**

701 L Short Storys  
702L Poetry

#### **GRADE 3-5 (GFWC Category 2):**

401 L Short Storys  
402L Poetry

#### **GRADE 9-12 (GFWC Category 4):**

121 L Short Storys  
122L Poetry



## STUDENT MUSIC CONTEST

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### Directions/Submission Requirements:

1. Contest is open to grades 9-12.
2. Contestants must perform one or two compositions of own choice that may include opera, Broadway, modern jazz, gospel (including hymns), country-western or “pop”. No improvisation or “rap” will be accepted. When questioning the appropriateness of a composition, contact the appropriate State Performing Arts Chairman listed on page 4. Performing Arts contestants may not perform the same entry if competing in subsequent competitions.
3. Time limits must be observed. Minimum: three (3) minutes. Maximum: five (5) minutes.
4. Vocal and piano contestants must perform from memory. Instrumentalists may use music. All vocal contestants must have an accompanist. No tapes or recordings allowed.
5. Three (3) copies of the composition(s) to be performed must be brought for the judges’ use. **At least one copy of the composition(s) must be an original copy**. Photocopies of the music may be provided for the judges if the accompanist uses the original copy.
6. First, second, and third place ribbons and certificates will be awarded to winners in each category.
7. Please copy and use the Music Evaluation Sheets on pages 26-28 for Judges at the local and district contests as it will be used at the state level contest.
8. Judging will be based on the criteria on the Evaluation Sheets. **The decision of the judges will be final.**
9. **The Pre-registration ENTRY FORM on page 10 and the PARENT OR GUARDIAN RELEASE FORM on page 11 MUST BE COMPLETED and submitted two (2) weeks prior to the district and state festivals.**

### STUDENT MUSIC CONTEST CATEGORIES:

1. Boy Vocal
2. Girl Vocal
3. Piano
4. String Instruments
5. Other Instruments

#### State Level Student Awards:

First place, each category  
Second place, each category  
Third place, each category

#### Vocals (1&2):

\$250.00  
\$100.00  
certificate & ribbon

#### Instrument (3-5):

\$250.00  
\$100.00  
certificate & ribbon

**PIANO EVALUATION SHEET FOR JUDGES**

Please copy form for use.  
**One form per contestant.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsoring Club: \_\_\_\_\_

District: \_\_\_\_\_

Name of Selection 1: \_\_\_\_\_

Composer: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Name of Selection 2 (if required): \_\_\_\_\_

Composer: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

<b>JUDGES CRITERIA</b>	<b>Points Possible</b>	<b>Points Awarded</b>
1. TONE (beauty, characteristic timbre control)	20	_____
2. TECHNIQUE (articulation, facility fingering, and/or embouchure, rhythm)	20	_____
3. INTERPRETATION (expression, phrasing style, tempo)	20	_____
4. MUSICAL EFFECT (artistry, fluency)	20	_____
5. STAGE PRESENCE AND APPEARANCE	20	_____
<b>TOTAL</b>	<b>100</b>	_____

COMMENTS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Judge Initials \_\_\_\_\_

**VOCAL EVALUATION SHEET FOR JUDGES**

Please copy form for use.  
**One form per contestant.**

Name: \_\_\_\_\_ BOY \_\_\_\_\_ GIRL \_\_\_\_\_ Date: \_\_\_\_\_

Sponsoring Club: \_\_\_\_\_

District: \_\_\_\_\_

Name of Selection 1: \_\_\_\_\_

Composer: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Name of Selection 2 (if required): \_\_\_\_\_

Composer: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

**JUDGES CRITERIA**

	Points Possible	Points Awarded
1. TONE (beauty and control)	20	_____
2. INTONATION (accuracy of pitch)	20	_____
3. DICTION (clarity of consonants, naturalness, purity of vowels, understandable diction)	20	_____
4. TECHNIQUE (accuracy of notes and rhythm, breathing and posture, fluency, vitality)	20	_____
5. INTERPRETATION (expression, phrasing, style, tempo and stage presence, appearance)	20	_____
TOTAL:	100	_____

COMMENTS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Judge Initials \_\_\_\_\_

**INSTRUMENTALISTS/STRINGS EVALUATION SHEET FOR JUDGES**

Please copy form for use.  
**One form per contestant.**

INSTRUMENT \_\_\_\_\_ STRINGS \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsoring Club: \_\_\_\_\_

District: \_\_\_\_\_

Name of Selection 1: \_\_\_\_\_

Composer: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Name of Selection 2 (if required): \_\_\_\_\_

Composer: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

**JUDGES CRITERIA**

	Points Possible	Points Awarded
6. TONE (beauty, characteristic timbre control)	20	_____
7. TECHNIQUE (articulation, facility fingering, and/or embouchure, rhythm)	20	_____
8. INTERPRETATION (expression, phrasing style Tempo according to composer's intention)	20	_____
9. MUSICAL EFFECT (artistry)	20	_____
10. STAGE PRESENCE AND APPEARANCE	20	_____
TOTAL:	100	_____

COMMENTS:

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Judge Initials \_\_\_\_\_

## ARTFEST CONTEST

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### Direction/Submission Requirements:

1. Local clubs are encouraged to sponsor entries from the six North Carolina Developmental and/or Neuro-Medical Treatment Centers, group homes, or from schools for the disabled (including public school programs). For the purposes of judging and presenting awards, there are two separate programs: the first competition is for adult entrants, and the second is for youth entrants. Clubs may sponsor entrants for either or both competitions.
2. The focus of Art Fest is on the themes of **Life, Liberty, and Happiness**.
3. Local clubs should contact Directors of Volunteers or Coordinators at the North Carolina Developmental and/or Neuro-Medical Treatment Centers to assist in selecting contestants. Directors of programs in schools and other facilities should be used in choosing applicants for the youth segment. A copy of the rules and information on the competition should be supplied to them by the local club
4. Each entry must be accompanied by Entry label on page 31.
5. Entries must be sponsored by a GFWC–NC club in good standing.
6. Competition Categories:
  - a. Visual Arts:
    - i. Adult Life
    - ii. Adult Liberty
    - iii. Adult Happiness
    - iv. Youth Life
    - v. Youth Liberty
    - vi. Youth Happiness
  - b. Crafts:
    - i. Adult Life
    - ii. Adult Liberty
    - iii. Adult Happiness
    - iv. Youth Life
    - v. Youth Liberty
    - vi. Youth Happiness
  - c. Rules: Clubs may submit to the district competition only one entry per each category for a total of 12 entries (six adult and six youth).
7. Category Descriptions:
  - I. **Visual Arts:** A painting, drawing, collage or any two-dimensional medium or combination of media in color or black and white. Graphics and/or type can be used to delineate the theme. Designs should be prepared on illustration board, heavy drawing paper, or poster board. The maximum size of the work is 16 x20 inches. Matting is suggested, but it is preferred that no glass or frame be used.
  - II. **Crafts:** An entrant may select one of the following crafts in interpreting the theme of Life, Liberty, or Happiness.
    - i. Nature Craft: Dried flowers, pinecones, painting on rocks, corn shucks, shells, etc., silk flower arrangements, or aromatherapy products (scented soaps, bath salts, etc.).
    - ii. Paper Crafts: Papier-mâché, paper sculpture, quilting, 3-D elevations, and decoupage.
    - iii. Dye Crafts: Batik, hand or block print, stencil, tie dye, or liquid embroidery.
    - iv. Decorative Painting: On wood, metal, cloth, pottery, ceramics, fabric, etc.
    - v. Mobiles: use any of the above crafts, painting, or fabrics.
    - vi. Pottery
    - vii. Woodworking
    - viii. Fired Glass Craft (“Slump works”): jewelry, bottle making, etc.

8. Awards: There will be a first, second and third place winner for each category. An entry not receiving a first, second or third place will be awarded Honorable Mention Certificates. Each State Arts Festival first place winner will receive a \$10 monetary prize.
9. Clubs should contact North Carolina Developmental and/or Neuro-Medical Centers, group homes, or schools in the early fall to inform them that your club intends to sponsor an Art Fest contest. Notify them again after the first of the year, as they are very involved at Christmas. Remind them of the date of your arts festival. They should work with you and let you know when to pick up the entries. It is the responsibility of the sponsoring clubs to make contacts informing them of the contests and make arrangements to pick up and return the entries. This must be done in time to mail the pre-registration entry form to the District Arts Festival Chairman, and to carry your entries to your local arts festival. These must go from your club to the District to be judged in order to become entries at the GFWC-NC State Arts Festival.
10. Clubs are responsible for transporting their first place winning entries to the district and state competitions.
11. The Pre-registration form on page 9 should be completed for each entry and sent to the District Arts Festival Chairman at least **two (2) weeks** prior to the District Arts Festival, or by your District's deadline. The entry label on page 31 should be attached to the entry.
12. At the District Arts Festival, the entries should be judged by the regular Visual Arts and Crafts judges. Each of the categories should have a first, second, and third place winner. Clubs should be sure to pick these up after the District Arts Festival. If your club has a first place winner, you are responsible for getting the entry to the State Arts Festival. It is your club's responsibility to pick up all Art Fest entries at the conclusion of the State Arts Festival. The club is responsible for returning the art to the facility.
13. DEADLINE: In order to register for the State Art Fest, District Chairmen must submit all entry forms of District first place winners to the State Art Fest Chairman no later than **two (2) weeks** before the State Arts Festival.
14. The District Arts Festival Chairman or District Art Fest Chairman is responsible for mailing a list of first place district winners in each category to the State Art Fest Chairman (see form on page 9).
15. Local club/district awards: It is suggested that certificates are awarded on the local level and District winners receive certificates as well as a small cash award. All non-winning entries should be awarded an Honorable Mention Certificate.

**ARTFEST ENTRY LABEL**  
(Copy this form for each entry)

Category: (Check one)       Adult Visual Art     Adult Crafts  
    Youth Visual Art     Youth Craft

Theme: (Check one)       Life             Liberty       Happiness

Artist Full Name: \_\_\_\_\_ (required)

Sponsoring Club: \_\_\_\_\_ District: \_\_\_\_\_

Club Contact Person: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person at Facility: \_\_\_\_\_ Phone: \_\_\_\_\_

**ARTFEST ENTRY LABEL**  
(Copy this form for each entry)

Category: (Check one)       Adult Visual Art     Adult Crafts  
    Youth Visual Art     Youth Craft

Theme: (Check one)       Life             Liberty       Happiness

Artist Full Name: \_\_\_\_\_ (required)

Sponsoring Club: \_\_\_\_\_ District: \_\_\_\_\_

Club Contact Person: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person at Facility: \_\_\_\_\_ Phone: \_\_\_\_\_